

FILING FEE \$150.00  
RECORDING FEE \$ 50.00  
TOTAL \$200.00

TOWN OF SCITUATE  
ZONING BOARD OF REVIEW

APPLICATION FOR APPEAL, VARIANCE, DEVIATION OR SPECIAL USE PERMIT  
UNDER THE ZONING ORDINANCE:

To The Zoning Board of Review  
195 Danielson Pike  
N. Scituate, RI 02857

DATE \_\_\_\_\_

Ladies and Gentlemen:

The undersigned hereby applies to the Zoning Board of Review under the provisions of or regulations thereto under the Zoning Ordinance affecting the following described premises in the manner and on the grounds hereinafter set forth.

The Application form **MUST** be filled out completely and signed by all property owners or their lawful representatives. All petitions must be completed in full and contain all requested information before they will be placed on an agenda.

Applicant \_\_\_\_\_

Address \_\_\_\_\_

Owner or  
Lessee \_\_\_\_\_

Address \_\_\_\_\_

1. Location of Premises Pole # \_\_\_\_\_ Street \_\_\_\_\_
2. Assessor's Plat \_\_\_\_\_ Lot No. \_\_\_\_\_
3. Dimensions of Lot \_\_\_\_\_ Total Area \_\_\_\_\_
4. Zoning District in which premises are located \_\_\_\_\_
5. How long have you owned above premises? \_\_\_\_\_
6. Is there a building on the premises at present? \_\_\_\_\_
7. Give size of existing building \_\_\_\_\_

8. Give size of proposed building \_\_\_\_\_

9. Present use of premises \_\_\_\_\_

9a. How long used for above purpose? \_\_\_\_\_

10. Proposed use of premises \_\_\_\_\_

11. Give extent of proposed alterations \_\_\_\_\_

12. If dwelling or apartment house, number of families for which building is to be arranged

\_\_\_\_\_

13. Have you submitted plans for proposed building to the Building Official? \_\_\_\_\_

14. Have you been refused a permit? \_\_\_\_\_

15. Provision or regulation of Zoning Ordinance under which application is made: \_\_\_\_\_

\_\_\_\_\_

16. State grounds for Variance, Special Use Permit, or Appeal in this case: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Respectfully submitted,

Owner Signature (s): \_\_\_\_\_

Applicant Signature (s): \_\_\_\_\_

Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**IMPORTANT – THE FOLLOWING ADDITIONAL INFORMATION SHALL ACCOMPANY THE ZONING APPLICATION:**

The Original plus Twelve (12) copies of completed application.

Twelve (12) copies of a radius map showing all property within a three hundred (300) feet radius.

Radius map **SHALL** include:

- \*Subject property either shaded or outlined.
- \*Names of all streets clearly marked.
- \*North arrow.

One (1) copy of a mailing list, which includes all those properties, located within the 300’ radius:

List **SHALL** include:

- \*Lot numbers for all properties.
- \*Full names of owners for all properties.
- \*Full mailing addresses of all property owners including zip code. (mailing address and property address may not always match). Available in the Tax Assessor’s Office. ***If mailing addresses are not provided the application will be returned and you may miss the deadline for submission.***

EXAMPLE:	Plat	Lot	
	1	2	Bob & Jane Doe
			1 Main Street, Scituate, RI 02857

Twelve (12) copies of site plan.

Site Plan **SHALL** include:

- \*Dimensions of subject property including measurements of all property lines **and total** lot area.
- \*Setbacks from all property lines for all existing and proposed structures including additions and accessory structures.

Or

Floor Plan **SHALL** include:

Dimensions of structure. Room names and dimensions.

Filing of all papers in connection with this case and the specified fee shall be filed with the Zoning Board of Review.

The applicant will be responsible for the cost of the Certified Mailing.

Please read the Zoning Ordinance carefully. There may be provisions concerning parking, lighting, signs, etc., which may affect your application.

When you come before the Zoning Board, you should be prepared to explain what you want to do and why in detail.

The Zoning Board by law is required to operate under strict rules. If not properly prepared, your application may be denied because of a technicality.

In the event that the decision of the Board is appealed, the appellant will be required to pay for the cost of the transcript.

If you do not understand the Zoning Ordinance or the required evidence necessary, you should consult an attorney.

Applications must be submitted no later than the fourth Tuesday of the month to be heard at the following month's meeting. Hearings are limited to four applications per month.